



AGENDA

AUSTRALIAN PHYSIOTHERAPY ASSOCIATION

ABN 89 004 265 150

ACN 004 265 150

ANNUAL GENERAL MEETING

To be held on Friday 31 May 2019 at 12.45am

Bendigo Room, Parkroyal Melbourne Airport, Arrival Drive, Tullamarine

1. Welcome by the National President
2. Apologies
3. Minutes of the 2018 Annual General Meeting (AGM) held on Friday 11 May 2018 at 11.30am
4. 2018 Annual report and financial report
5. General business
6. Next meeting

**UNCONFIRMED MINUTES OF THE AUSTRALIAN PHYSIOTHERAPY ASSOCIATION'S
ANNUAL GENERAL MEETING**

held on Friday 11 May 2018 at 11.30am

The Parkroyal Melbourne Airport, Macedon Room, Arrival Drive, Tullamarine

ABN: 89004265150

**Item 3
31 May 2019**

Directors: Phil Calvert National President
Jenny Aiken Vice President
Darren Rivett Vice President
Rik Dawson Member Director
Elaine Farrelly Non-member Director
Louise McElvogue Non-member Director
Mark Round Member Director
Amanda Mulcahy Member Director

In Attendance: Cris Massis Chief Executive Officer
Craig Maltman Company Secretary

Apologies: Nil

1 Welcome by the National President

Phil Calvert, National President of the Australian Physiotherapy Association (APA), opened the meeting and officially welcomed members. The President acknowledged the Wurundjeri people, the traditional aboriginal owners of the land on which the meeting was being held.

Acknowledgement was given to members of the Board and Mr. Matthew Burns representing Moore Stephens, Auditors' of the Australian Physiotherapy Association.

2 Apologies

The apologies of Terry Collinson and Sally Keir were noted. There were no further apologies recorded from the floor.

3 Minutes of the 2017 Annual General Meeting

There were no amendments made to the minutes of the 2017 Annual General Meeting held on Friday 12 May 2017 at 1.15pm.

Motion:

The minutes of the 2017 Annual General Meeting held on Friday 12 May 2017 at 1.15pm at The Parkroyal Melbourne Airport, Arrival Drive, Tullamarine, Victoria, were accepted as a true and correct record of the meeting.

Moved: Phil Calvert
Seconded: Darren Rivett
Carried

4 Year in review and financial report for year ending 31 December 2017

P Calvert outlined the major achievements of the APA for the year as follows:

- Success of the APA National Conference held in Sydney
- The commencement of the 'Choose Physio' consumer marketing campaign
- Reaching a membership base of 24,520 members
- New member insurance partner BMS that will provide added value back to the membership base
- Ongoing IT work for the establishment of a new Website and membership CRM
- Significant advocacy work
- Positioning the Australian Physiotherapy Association (APA) for a successful 2018.

C Massis outlined the financial results for 2017 and informed the meeting of the following key factors:

- Year-end surplus of \$470,988
- Sources of revenue and categories of expenditure for 2017
- Additional marketing expenditure required for the 2017 'Choose Physio' campaign
- Additional travel and meeting costs associated with the Reconciliation Action Plan of the APA.

The following queries were raised and responded to as follows:

- What has been the success factor of reducing national group membership fees? The CEO explained that the reduction in fees had an initial positive impact, however further reform is required in this area
- What is the likely classification of IT expenditure currently occurring? The CEO noted that once works are completed, all related expenditure will be capitalised and written off over a five year period
- What is the APA doing to improve volunteer engagement? The Chair highlighted the Board's awareness around the issue of volunteer fatigue and confirmed that considerable effort was currently underway to address the matter via the Board sub-committee and the National Advisory Council. The Chair also explained that a key area of focus for this piece of work is recognition of volunteer effort.
- What has been the growth of professional development over the past 5 years and, what is the status of on-line offerings? The CEO confirmed that growth over this period has been good and that a key area of focus is further development of on-line material for regional and remote members.

P Calvert provided an outline of current activities underway for 2018 and beyond as follows:

- Continuation of the 'Choose Physio' marketing campaign
- Digital health readiness for members
- Further development of the career pathway
- Significant advocacy efforts in respect of Telehealth, NDIS, PHI and compensable schemes.

The work of outgoing Directors, Katie Vine and Marcus Dripps was acknowledged. Outgoing Branch Presidents and National Group Chairs were also acknowledged for their efforts.

Motion:

The Annual report and financial statements for the Australian Physiotherapy Association for the year ending 31 December 2017 were accepted.

Moved: Phil Calvert
Seconded: Richard Newsham-West
Carried

5 Special Resolution on Notice

The National President outlined the basis for the requirement to update the Constitution. It was noted that the Physiotherapy Research Foundation Pty Ltd has formerly resigned from its role as trustee and that the APA has legally taken on the role as trustee of the Physiotherapy Research Foundation. To ensure that the APA Constitution remains current, the following motion was approved:

Motion:

That in accordance with clause 60 of the Constitution and section 136(2) of the Corporations Act 2001, clause 44 of the current Constitution of the Australian Physiotherapy Association CAN 004 265 150 be amended as follows:

New 44. The Physiotherapy Research Foundation

44.1 The Board must establish the Physiotherapy Research Foundation with the trustee as the Australian Physiotherapy Association which is responsible for:

- (a) awarding research grants in relation to physiotherapy; and*
- (b) advising the Board on research matters.*

Moved: Phil Calvert

Seconded: Rik Dawson

Carried

6 General business

The National President acknowledged the work and contribution of all members who have held office bearer positions in 2017. The names of those retiring office bearers who could not be present were also acknowledged. The National President thanked all members for their tireless contribution to the Association and the profession.

7 Next meeting

The 2018 Annual General Meeting will be held in May 2019 at a place to be specified and notified in accordance with the Constitution of the Australian Physiotherapy Association.

There being no further business, the National President thanked members for their attendance and declared the formalities of the meeting officially closed at 12.15pm.