



### 1. Who can become a Titled Physiotherapist?

An Australian Physiotherapy Association (APA) member who is looking to advance their physiotherapy career in an APA field of practice and who meets the pre-requisite criteria is eligible to apply.

### 2. What counts as CPD?

AHPRA-Physiotherapy Board of Australia's 'Continuing Professional Development' (CPD) registration standard requires all physiotherapists practising in Australia to maintain a portfolio which documents all CPD undertaken.

### 3. Can my Master's degree count towards my CPD hours?

Yes. Formal tertiary courses can count towards your annual CPD hours and the evidence you upload towards your Portfolio submission.

### 4. What can be included as practice-area CPD?

The CPD activity must contribute to both maintaining and improving your competence in your chosen field of practice.

### 5. What is Recency of Practice & Continuous Practice Experience?

The APA has consistent standards in place to guide the profession across the Career Pathway Milestone Levels. Titling aligns to the Career Pathway Milestone Level 3 – Highly Developed. Refer to the [Recency of Practice and Continuous Practice Experience](#) document (available on the APA website) for further information.

### 6. How long will it take my Evidence Portfolio Pathway application to be processed?

Evidence Portfolio Pathway (EPP) applications are normally processed within 15 business days, however, there may be times when processing can take longer.

### 7. What is the required standard of writing?

Please refer to the [Standard of writing, referencing style and redaction document](#) on the Titling EPP webpage

### 8. How to use abbreviations in your writing?

The APA and Australian College of Physiotherapists (ACP) acknowledges that physiotherapists use abbreviations in their writing, some of which are well known, whereas other are not universally used. Additionally, physiotherapists may develop their own abbreviations which are only known to them and other physiotherapists may not be familiar with. When using an abbreviation, write the word that you are going to abbreviate in full and then write the abbreviation in brackets immediately after the full word or words. From then on you can use the abbreviation.



### 9. What is the word limit rule when writing?

The word count is normally acceptable to be 10% above or below the word limit. Tables and figures are outside the word count. It is not acceptable to use a table/figure to put in whole paragraphs that should be in the body of your response.

### 10. What are the portfolio submission requirements?

All evidence, whether documents, files or hyperlinks, must be presented in a standard and widely accepted format, such as Word, Excel, PowerPoint, PDF, audio MP3, video MP4, or image jpg, jpeg, png, or hyperlink/URL. Preferably, all documents should be in PDF format. The portfolio of evidence must be shared via a link to a shared folder on any standard platform, including Google Docs, Dropbox, or OneDrive. Please note that evidence attachments sent via email will not be accepted.

### 11. What cultural safety course is required to be completed?

The APA's mandatory cultural safety course is the 'Australian Physiotherapy Council's (APC) Cultural Safety Training for Physiotherapists', which must be completed or you must provide evidence of equivalent. This course is available online, with a monthly intake, and takes approximately five hours to complete. It is recommended that you enrol in it prior to the **20<sup>th</sup> of the month** in order to gain access to the training in the following month. Click [here](#) for more information and to register.

### 12. What do I need to complete for the 'Scholar' role of the Competence Framework?

It is mandatory to complete the [PEDro, Evidence-Based Physiotherapy Practice Level 3](#) course if no other evidence is provided for the scholar role in your portfolio submission. On completion of course content in Modules 1 – 4, you will receive a Certificate of Attendance. **You are not required** to complete the assessments for this course. Click [here](#) to access the course. PEDro is designed to meet the learning outcomes for the scholar role at Milestone 3 of the Physiotherapy Competence Framework.

### 13. What happens if I don't successfully meet all the requirements of the Portfolio submission?

If you don't successfully progress through the Portfolio submission, the College will offer support and feedback to ensure you have all the required information to address any areas where you have "Not Yet Met" the requirements. You will then have the opportunity to resubmit within a reasonable timeframe.

### 14. Who can I ask if I have any queries regarding Titling?

The Titling Officer at the APA: Phone: (03) 9092 0814; Email: [ng.title@australian.physio](mailto:ng.title@australian.physio)